



TRUE LIFE BIBLE-PRESBYTERIAN CHURCH

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Pastor: Rev (Dr) Jeffrey Khoo

4 April 2021

Notice of 17th Annual Congregational Meeting of True Life Bible-Presbyterian Church to be held on 25 April 2021

Dear member

Greetings in the blessed name of our Lord and Saviour Jesus Christ.

The Annual Congregational Meeting (ACM) will be conducted electronically this year. The COVID-19 (Temporary Measures) Act and (Alternative Arrangements for Meetings for Charities, Co-operative Societies and Mutual Benefit Organisations) Order 2020 allows for the ACM to be conducted in this manner.

Notice is hereby given that the ACM of True Life BPC will be held **via Zoom on 25 April 2021 at 3 pm** to transact the following business:

- (1) To confirm the minutes of the 16th Annual Congregational Meeting held on 30 August 2020.
- (2) To adopt the Clerk of Session's Report for year ended 31 December 2020.
- (3) To adopt the financial statements for the financial year ended 31 December 2020.
- (4) To adopt the budget proposal for the year 2021.
- (5) To appoint a new internal auditor for the year 2021.

This notice is also announced at the church website (www.truelifebpc.org.sg).

Only **communicant members who are residing in Singapore** (Constitution Articles 18.4 & 5) may complete and submit their proxy forms for the chairman of the ACM to act on their behalf (as required by the Order).

All the above-mentioned documents including the proxy form are sent with this letter of notice in attached files. Please open the attached files, and do the following:

- (1) Read the documents (minutes, reports, statements etc). If you have any questions, please email them to the Session (admin@truelifebpc.org.sg) by **11 April**. The Session will seek to answer all substantial and relevant questions via email prior to or at the ACM.
- (2) Print out the proxy form, fill in your particulars, tick the respective boxes, sign and date the form.

- (3) **Scan/pdf or photograph/jpg** the completed proxy form. Send **Form to the ACM chairman** (chairman@truelifebpc.org.sg).
- (4) If you choose to submit the proxy form either via post, please mail it in a separate envelope to **1 Goldhill Plaza, #03-35, Singapore 308899** or by dropping it into the sealed box at the Church's book table on Sunday.
- (5) The proxy form should reach the Chairman by **Sunday 18 April, 12.30 pm.**
- (6) The ACM will be conducted via Zoom on the **Lord's Day 25 April at 3 pm.** Members will have to sign in with their full name and turn on the video for identification. The meeting ID and password will be emailed to members nearer the date.

Yours faithfully



Dn Wilson Tan
Clerk of Session