



# TRUE LIFE BIBLE-PRESBYTERIAN CHURCH

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Pastor: Rev (Dr) Jeffrey Khoo

9 August 2020

## Notice of 16<sup>th</sup> Annual Congregational Meeting of True Life Bible-Presbyterian Church to be held on 30 August 2020

Dear member

Greetings in the blessed name of our Lord and Saviour Jesus Christ.

The Annual Congregational Meeting (ACM) will be conducted electronically this year. The COVID-19 (Temporary Measures) Act and (Alternative Arrangements for Meetings for Charities, Co-operative Societies and Mutual Benefit Organisations) Order 2020 ("the Order"), allows for the ACM to be conducted in this manner.

Notice is hereby given that the ACM of True Life Bible-Presbyterian Church (TLBPC) will be held via Zoom on **the Lord's Day 30 August 2020 at 2 pm** to transact the following business:

- (1) To confirm the minutes of the 15<sup>th</sup> Annual Congregational Meeting held on 28 April 2019.
- (2) To adopt the Clerk of Session's Report for year ended 31 December 2019.
- (3) To adopt the financial statements for the financial year ended 31 December 2019.
- (4) To adopt the budget proposal for the year 2020.
- (5) To appoint a new internal auditor for the year 2020.
- (6) To ratify the extension of the term of office of the Session up till the date of the 16<sup>th</sup> ACM cum Elections.
- (7) To elect the Session of TLBPC for the term 2020-2023.

This notice is also announced at the church website ([www.truelifebpc.org.sg](http://www.truelifebpc.org.sg)).

Only communicant members who are **residing in Singapore** (Constitution Articles 18.4 & 5) may complete and submit their proxy forms for the chairman of the ACM to act on their behalf (as required by the Order).

All the above-mentioned documents including the proxy forms are sent with this letter of notice in attached files. Please open the attached files, and do the following:

- (1) Read the documents (minutes, reports, statements etc). If you have any questions, please email them to the Session ([admin@truelifebpc.org.sg](mailto:admin@truelifebpc.org.sg)) by **16 August**. The Session will seek to answer all relevant questions via email prior to or at the ACM.
- (2) Print out the two proxy forms (Form A on ACM Matters, and Form B for Elections), fill in your particulars, tick the respective boxes, sign and date the forms.
- (3) **Scan/pdf or photograph/jpg** the completed proxy forms. **Important:** Send **Form A to the ACM chairman** ([chairman@truelifebpc.org.sg](mailto:chairman@truelifebpc.org.sg)) and **Form B to the Elections Commissioner** ([commissioner@truelifebpc.org.sg](mailto:commissioner@truelifebpc.org.sg)).
- (4) If you choose to send the proxy forms via post, please mail them in separate envelopes to **1 Goldhill Plaza, #03-35, Singapore 308899**.
- (5) The proxy forms should reach the Chairman or the Commissioner by **Saturday 22 August, 11.59 pm**. *[NB: Your vote is secret because only the Elections Commissioner will get to see Form B.]*
- (6) The ACM will be conducted via Zoom on **30 August at 2 pm**. Members will have to sign in with their full name and turn on the video for identification. The meeting ID and password will be emailed to members nearer the date.

Yours faithfully



Dn Wilson Tan  
Clerk of Session